

SUNSET FOREST ASSOCIATION  
ARCHITECTURAL REVIEW COMMITTEE

**CO-OWNER ACKNOWLEDGMENT STATEMENT**

To Whom It May Concern:

Upon submitting the project proposal dated \_\_\_\_\_ for review and approval by the “Architectural Review Committee” of the Sunset Forest Association, Inc. of Mackinac Island, Michigan,

I, \_\_\_\_\_ and \_\_\_\_\_, Co-owner(s) of Lot(s) No. \_\_\_\_\_ of the Development named \_\_\_\_\_ located on Mackinac Island, Michigan hereby acknowledge the following statements:

1) It is the responsibility of the Co-owner to be fully knowledgeable with the restrictions and requirements as outline in the SFA “Architectural Review & Building Handbook” prior to submission of a formal project request for review and approval.

2) The Co-owner understands that the SFA handbook makes every attempt to be accurate and forthcoming in its intent, content and representation. It is meant to be a tool to assist Co-owners in their home building experience. Co-owners and their representatives shall not hold Sunset Forest Association, Inc., the Associations of Stonecliffe Manor (I), Stonecliffe Manor II, Stonecliffe Manor III, and Stonecliffe Manor IV; their Officers and Board members; volunteer members of the Architectural Review Committee, or any of their representatives, members, co-owners or associates liable for any issue resulting from the use or reference of this handbook, along with the review and approval process, in general and complete.

This handbook is the sole property of Sunset Forest Association, Inc. of Mackinac Island, Michigan. It may not be copied – in portion or full, nor distributed by anyone other than authorized representatives of Sunset Forest Association, Inc.

3) It is the responsibility of the Co-owner to be fully knowledgeable of all documents associated with the individual Association Development(s) prior to submitting project requests: Master Deed, Condominium and Association Bylaws, Subdivision Plan, Articles of Incorporation, Restrictions, Regulations, Governing Instruments, etc. - and all Amendments to these documents.

4) It is the responsibility of the Co-owner to contact the Building Department of the City of Mackinac Island and to be become fully knowledgeable of City ordinances and building codes along with zoning and building permit requirements prior to submitting project requests.

5) The Co-owner shall have written approval from the Development(s) Architectural Review Committee before any project or improvement is to commence. The Co-owner shall, also, have written approval from the Zoning and Building Departments of the City of Mackinac Island for those projects and improvements were a zoning and building permit and/or variance is required.

6) The Co-owner understands that Sunset Forest Association, Inc. is a non-profit association consisting of property owners from the following developments of Mackinac Island: Woodbluff, Stonecliffe Manor (I), Stonecliffe Manor II, Stonecliffe Manor III and Stonecliffe Manor IV.

This membership association was incorporated with the following goals in mind:

1. Coordinating safety for property owners, their families, and their guests.
2. Collaborating on Architectural Review
3. Improving communication between all six developments, the City of Mackinac Island, and the Mackinac Island State Park
4. Protecting the unique character of Sunset Forest as a private Mackinac Island community

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This document was signed the date of \_\_\_\_\_, by the following Co-owner(s) of the property and project at hand:

Co-owner #1: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Co-owner #2: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Witness by Notary Public:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Return signed and witnessed form to:

Sunset Forest Association, Inc.  
P.O. Box 1941  
Mackinac Island, MI 49757  
Attention: SFA "Architectural Review Committee"